

City of Buxton
Meeting Minutes
July 15, 2020 @ 7:00 PM
Buxton Fire Hall

Present: Mayor Gene Rosholt, Keaton Flanagan, Travis Soderberg, Holly Aamold, Jarda Solc, David Knudsvig, Phil Zubrod, Jonathan Vonesh and via conference call Jeff Siewert

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Meeting minutes from the June 10, 2020 meeting were read. Motion to approve the minutes was made by Holly Aamold; seconded by Keaton Flanagan; motion passed unanimous.

Special meeting minutes from June 17, 2020 meeting were read. Motion to approve the minutes was made by Keaton Flanagan; seconded by Travis Soderberg; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$3590.54
Direct	Xcel Energy	\$894.15
Direct	United States Treasury	\$904.22
12342	AE2S	\$3070.00
12343	Arnston, Stewart, Wegner PC	\$2594.04
12344	East Central Regional Water Dist	\$233.77
12345	Farmers Union Oil	\$285.69
12346	Full Service Agency	\$2.84
12347	ND League of Cities	\$546.00
12348	Nilson Brand Law	\$2125.00
12349	Thomas Moe	\$150.00
12350	Traill County Tribune	\$357.12
12351	Traill County Auditor	\$750.00
12352	Xcel Energy	\$17.90
12353	AE2S	\$71.25
12354	VOID	VOID
12354	Gene Rosholt	\$1569.95
12355	Holly Aamold	\$355.55
12356	Jaqueline Siewert	\$1385.25
12357	Jeff Siewert	\$558.72
12358	Keaton Flanagan	\$558.72
12359	Travis Hegg	\$203.17
12340	Travis Soderberg	\$558.72

Travis Soderberg motioned to approve the bills, Keaton Flanagan seconded the motion; motion passed unanimous.

David Knudsvig has purchased the old hardware store on Broadway and has requested a building permit for interior and exterior renovations. Jackie Siewert will issue a building permit.

Ben Hershey was not able to attend the meeting but he did submit a proposal for upgrading the city's fire whistle. Ben has spoken with Federal Warning Systems and also MidStates Wireless out of Fargo who would serve as the company to help the city get the unit ordered and provide support. Ben is searching for any possible grants and/or donations. To move forward with this project the city would need to support the project at the proposed cost of \$21,690.23. Keaton Flanagan made a motion to table the proposal for upgrading the city's fire whistle so we can look into further funding; Travis Soderberg seconded the motion; motion passed unanimous.

There is a sinkhole developing east of Ross Henningsgard's property on the corner of Ives Street and Daisy Avenue. Travis Soderberg feels that it could be a sewer issue. Bruce Otteson is going to do locates in the event that they have to dig into it.

Jarda Solc with AE2S had Mayor Gene Rosholt sign the notice of awards for both projects. Jarda also presented the engineering agreements for both projects. The engineering agreement for the storm sewer improvement project is \$73,000. The engineering agreement for the street improvement project is \$55,300. Both agreements would include surveying services, construction and engineering services and financial assistance. Travis Soderberg made a motion to accept AE2S's engineering agreements for both projects; Keaton Flanagan seconded the motion. On roll call vote the following members voted aye: Travis Soderberg, Holly Aamold, Keaton Flanagan, Jeff Siewert. The following members voted nay: None. The following members were absent and not voting: None. The majority having voted aye, the motion carried.

Jarda Solc had also spoke to Bruce Otteson with Florian and Son's in regards to any possible savings that he may have found within the plans. There is a possibility of approximately \$7500 in savings if #4 rebar is used instead of #5 rebar on the driveway replacements. Also, currently the plan calls for ¾" crushed rock to be placed around the pipe. Bruce has suggested the use of pea rock which could result in a savings of approximately \$60,000. AE2S has requested that if it is to be used that it be washed pea rock. Jarda wants to also reach out to Advanced Drainage Systems to see if they feel comfortable with the use of pea rock versus the ¾" crushed rock with their product. Gene Rosholt said most homes use pea rock with their drain tile.

Keaton Flanagan brought up an inlet by the park the seemed to be in the wrong location. Jarda Solc said Bruce Otteson would like to walk the project area through town with the council members so if there are any inlets in question they can be reviewed and discussed.

Florian and Son's would like to use the area by the tree pile as a staging area. Gene Rosholt suggested that the pipe can be placed on the city owned lot.

Mayor Gene Rosholt asked the council for suggestions for payment of the assessment committee. Travis Soderberg made a motion to pay the assessment committee members \$55 per meeting; Keaton Flanagan seconded the motion; motion passed unanimous.

Member Keaton Flanagan introduced the following resolution confirming appointments to the Special Assessment Commission and moved its adoption.

**RESOLUTION RE-CONFIRMING APPOINTMENT TO THE
SPECIAL ASSESSMENT COMMISSION OF THE
CITY OF BUXTON, NORTH DAKOTA**

WHEREAS, the City Council had previously appointed individuals to serve on the Special Assessment Commission;

WHEREAS, Commission member Holly Aamold is unable to serve due to her position as a current council member,

WHEREAS, the Mayor appointed Lenita Larson to fulfill the term of Holly Aamold,;

BE IT RESOLVED, by the City Council of the City of Buxton, North Dakota, the Mayor re-confirm and appoint the following to members pursuant the NDCC 40-23 .01 to serve on the commission.

1. Doug Thompson to hold office until the first meeting of the governing body in April 2021.
2. Gary Fugelsten hold office until the first meeting of the governing body in April 2023.
3. Lenita Larson to hold office until the first meeting of the governing body in April 2025.

The motion for the adoption of the foregoing resolution was duly seconded by Member Holly Aamold. Upon roll call vote being taken thereon, the following members voted in favor thereof: Keaton Flanagan, Holly Aamold, Travis Soderberg, and Jeff Siewert. The following members voted against the same: None. The following members were absent and not voting: None. The majority having voted aye, the resolution was declared duly passed and adopted.

Member Keaton Flanagan introduced the following Resolution and moved its adoption:

RESOLUTION DIRECTING ASSESSMENTS TO BE LEVIED

Be it resolved by the City Council of the City of Buxton that the City Council has estimated the cost in **STREET IMPROVEMENT DISTRICT 2019-1 and SEWER IMPROVEMENT DISTRICT 2019-1** and does hereby direct assessments to be levied for the payment of such cost as follows:

	Street Improvement District	Sewer Improvement District
Construction Costs	\$ 529,920.00	\$ 711,953.00
Contingencies	\$ 46,000.00	\$ 67,047.00
Engineering Services	\$ 83,000.00	\$ 127,000.00
Bond Counsel Fee	\$ 2,595.00	\$ 2,500.00
Legal and Administrative Costs	\$ 4,500.00	\$ 4,500.00
TOTAL	\$ 666,015.00	\$ 913,000.00

and that the City Auditor be authorized, and she is hereby directed to notify the Chairman of the Special Assessment Commission and shall certify to the Chairman of the Special Assessment Commission the items of the total cost set forth herein.

Date Adopted: July 15, 2020
Introduced by: Keaton Flanagan
Seconded by: Travis Soderberg
Members Present: Keaton Flanagan, Holly Aamold, Travis Soderberg, Jeff Siewert
For: Keaton Flanagan, Holly Aamold, Travis Soderberg, Jeff Siewert
Against: None
Absent: None

Jonathan Vonesh addressed the council on behalf of one of his renters and a letter he received in regards to their unkempt lawn. The lawn is now being kept up with and he is also directing them on the general clean up of the area. Jonathan will keep up with the progress. Jonathan also addressed a partially dead tree that is located on another rental property. He does not have plans to take it down immediately. Tree services have been in high demand. It will be a fall project.

BNSF replied back to Travis Soderberg in regards to their culvert on the north end of town. They feel that the drainage incline is adequate. BNSF has offered to clean the east side of the ditch. Mike Bibow will reply to BNSF.

Holly Aamold made a motion to adjourn; Travis Soderberg seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor